

MJR Masonry Inc.

**96 Pleasant Street
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PERSONAL PROTECTIVE EQUIPMENT CHECKLIST:

Consider the following:

- Ensure engineering and administrative controls are considered first. PPE is the last line of defense.
- Secure the active participation of all workplace parties.
- Ensure a clear, concise company policy has been formulated
- Examine the training program

Workplace Survey

- Review work practices, job procedures, equipment and site layout
- Use job hazard assessment to integrate accepted safety and health principles and practice into specific operations

Selection

- Choose PPE to match the hazard
- Obtain advice on proper selection
- Institute workplace trials
- Consider the physical comfort of PPE
- Evaluate cost considerations of PPE usage
- Ensure PPE meets standards / certification (e.g., CSA, CGSB, NIOSH, ANSI)

Fitting and wearing

- Ensure program includes the individual fitting of PPE
- Survey users to ensure PPE is worn properly

Maintenance

- Ensure that workers know how to perform regular maintenance and inspection of their PPE

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Training

- Verify that all users, supervisors, selectors, buyers, and storekeepers are trained
- Ensure that education programs are ongoing

Auditing the Program

- Review the program at least annually
- Review and compare production and safety performance records

Worker responsibilities include:

Use of proper PPE

- Make sure you are wearing the right PPE for the job. Check with your safety representative if you are not sure.

Maintenance and inspection

- Inspect PPE before and after each use
- Take care of PPE at all times
- Clean all PPE after use
- Repair or replace damaged or broken PPE
- Store PPE in clean dry air - free from exposure to sunlight or contaminants

Training

- Ensure you have been trained in how to fit, wear, and maintain PPE
- Ensure training program includes information that explains when and what PPE should be worn, and why it should be worn